

MUSIC MINISTRY DIRECTOR  
Position Description  
(Approximately 10 hours a Week, September-May)

Objective: Kent First Presbyterian Church seeks a director to develop and lead our choral and instrumental music ministry. The director will coordinate our church's music ministry consistent with our mission and vision statements, theology, and worship practices. We value a standard of music excellence that connects with our community and attracts people to our church. We seek a diversity of musical expression that matches the diversity of our congregation and the church universal. Our Music Ministry Director will provide musical resources that normally follow the common lectionary and are appropriate to the liturgical seasons.

I. Qualifications/Capabilities

- A. Bachelor's degree or equivalent experience
- B. Recruit and conduct instrumental and choral ensembles, soloists, and choirs
- C. Possess broad repertoire of church music representing various styles and cultures
- D. Provide music leadership for public worship
- E. A Christian in faith and practice
- F. Appreciates music and worship in Reformed, Presbyterian tradition
- G. Values music that is congregational (falls naturally into the flow of worship); excellent (has both functional and intrinsic merit); and eclectic (is varied in style and genre)
- H. Music arranging skills and ability to play keyboard instrument desired
- I. Works collegially and demonstrates good interpersonal skills
- J. Punctual

II. Responsibilities

- A. Discover, develop, engage, and encourage musical abilities of congregation
- B. Coordinate and rehearse special music for worship services, including an occasional special events choir (e.g. Christmas, Easter)
- C. Foster development of chancel choir
- D. Select music, both vocal and instrumental, to complement scripture texts and worship theme
- E. Select a variety of music that represents diverse musical styles, genres, and cultures
- F. Administer funds budgeted for music program
- G. Maintain and develop music library
- H. Attend weekly staff meetings and monthly worship division meetings
- I. Present for all major liturgical holidays
- J. Other duties as assigned

III. Personnel Policies

- A. Works with worship division and accountable to pastor and session
- B. Performance and compensation reviews conducted annually by pastor and administration division
- C. Salary depends on education and experience